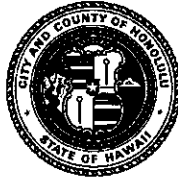


**OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU**

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • INTERNET: www.honolulu.gov



KIRK CALDWELL
MAYOR

EMBER LEE SHINN
MANAGING DIRECTOR

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

August 30, 2013

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED
CITY CLERK
C & C OF HONOLULU
2013 AUG 30 AM 11:16


Dear Chair Martin and Councilmembers:

Pursuant to Section 13-103(b) of the Revised Charter of the City and County of Honolulu, I hereby reappoint, subject to confirmation by your Honorable Body, Lynette Lo Kanda, also known as Lynette Lo Tom, as a member of the Civil Defense Advisory Commission. Ms. Lo Tom will serve for a term to expire on March 31, 2018. I would appreciate your favorable consideration of Ms. Lo Tom's reappointment and request adoption by the City Council in the most expedient manner possible.

I have enclosed Ms. Lo Tom's personal information form for your review. For any general inquiries you may have regarding this appointment, please contact my executive assistant, Justin Gruenstein, at 768-6603.

Sincerely,

A handwritten signature in black ink, appearing to be "Kirk Caldwell", is written over a horizontal line.

 Kirk Caldwell
Mayor

Enclosure

cc: Ms. Lynette Lo Tom
Department of Emergency Management
Civil Defense Advisory Commission
Ethics Commission

CITY AND COUNTY OF HONOLULU
MAYOR APPOINTMENT / BOARD OR COMMISSION MEMBER
NOMINATION FORM

1. Position Nominated to: CIVIL DEFENSE ADVISORY COMMISSION
2. Name: LYNETTE LO KANDA
(First) (Middle) (Last)
3. Are you a citizen of the United States? Yes ☒ No ☐
Are you a resident of the City and County of Honolulu? Yes ☒ No ☐
If yes, how long 44 YEARS
Are you a registered voter in the City and County of Honolulu? Yes ☒ No ☐
4. Political affiliation (Civil Service Commission and Liquor Commission nominees only) —
5. Occupation: PUBLIC RELATIONS & MARKETING EXECUTIVE
6. Name and address of employer or firm:
BRIGHT LIGHT MARKETING GROUP
P.O. BOX 235865, HONOLULU, HAWAII, 96823-2515
7. Does your employer do any business with the City and County of Honolulu?
Yes ☐ No ☒ If yes, state the nature of business and approximate dollar amount in the last five years:
INDIRECT. BLM IS A SUBCONTRACTOR TO AECOM;
AECOM HAS A CONTRACT WITH HART.
8. Do you or does any member of your immediate family hold office or own stock in any firm?
Yes ☒ No ☐
9. Does the firm do business with the City and County of Honolulu? Yes ☐ No ☐
If yes, provide details including the name(s) of the firm:
I OWN BRIGHT LIGHT MARKETING. SEE
ANSWER #7.
10. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes ☒ No ☐
If yes, provide details:
PART-TIME CATERER
11. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes ☐ No ☒
12. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes ☐ No ☒ If yes, please specify the department and division:
—
13. Are there any incidents in your past that may jeopardize your nomination
Yes ☐ No ☒

14. Have you ever been convicted of a felony? If yes, provide details:

NO

15. Education:

MBA - U. OF CALIFORNIA, BERKELEY
1 YEAR GRADUATE SCHOOL - U. MICHIGAN - ANN ARBOR
B.S. JOURNALISM - U. COLORADO, BOULDER

16. Provide a summary of major work experience for the last ten (10) years. Begin with your present job including military (attach additional sheets if necessary or resume):

FOUNDER BLM 23 YEARS AGO. HAVE HELPED
HUNDREDS OF COMPANIES WITH MARKETING.

17. Community activities, etc. (also list any service on any other board or commission Federal, State or County):

YMCA OF HONOLULU: MARKETING CHAIR & BOARD
HONOLULU JAPANESE CHAMBER OF COMMERCE -
MEMBER

18. Have you ever been a member of a board or commission with the City and County of Honolulu?

Yes ☒ No ☐ If yes, provide name(s) of board/commission:

CIVIL DEFENSE ADVISORY COMMISSION CHAIR

19. Will you be able to commit to the full term of this appointment? Yes ☒ No ☐

20. Will you be able to commit to meeting dates and times? Yes ☒ No ☐

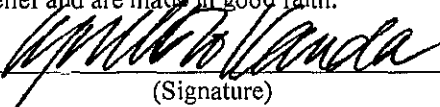
21. Are you regularly away from Honolulu? Yes ☐ No ☒ If yes, please explain:

22. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes ☒ No ☐

23. What do you understand to be the prime duties of your county appointment?

ADVISE STAFF ON ALL ASPECTS OF CIVIL
DEFENSE

The above statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.


(Signature)

7/18/13
(Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.

Office of the City Clerk
CITY AND COUNTY OF HONOLULU
STATE OF HAWAII

Certificate

I, Bernice Mau, City Clerk of the City and County of Honolulu, State of Hawaii do hereby certify that,

LYNETTE L. KANDA

a resident of the City and County of Honolulu, State of Hawaii is a duly registered elector (voter) of the

Precinct 04 Representative District 18, State of Hawaii

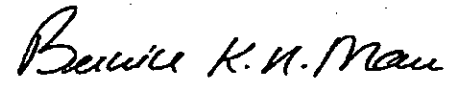
Affidavit No. 0034900 Registration Date: 07/28/2000

Birth Date:

*In Witness Whereof, I have hereunto set my hand and caused the Seal of the City and County of Honolulu
to be affixed this 26 August 2013.*



Signature of Elector



City Clerk
City and County of Honolulu
State of Hawaii